



SONOMA COUNTY
IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE
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EXECUTIVE COMMITTEE MEETING
Minutes for Monday, January 10, 2011

Members: Joann Keyston, Chair
Stan Gow, Vice Chair
Nancy Hall, Secretary

Absent:

Staff: Michael Humphrey, Manager
Lorna Schreck, Secretary

1. Meeting Called to Order

Joann Keyston called the meeting to order at 1:33 p.m.

2. Review of the Agenda

Members accepted the agenda with the correction of item 4 – which should have read “Work Session - Legislative & Public Policy Platform;” and placement of item 3 “Budget and Legislative Update” which members moved to the end of the meeting.

3. Staff Updates/Reports

Michael Humphrey reported on the following items:

A. Registry Activity:

- 1) Michael announced that the Registry is open and staff is processing applicants. Applicants are required to have completed the mandated IHSS enrollment requirements.
- 2) Staff introduces caregivers to the registry during the weekly enrollment orientations.

B. IHSS Public Authority Update

In November, the Public Authority collaborated with Redwood Caregiver Resource Center and presented a caregiver workshop on Dementia and Alzheimer’s disease. Approximately 60 caregivers attended the workshop.

C. Provider Enrollment Update

- 1) Prospective caregivers must have a recipient relationship before they can begin the enrollment process.

2) Michael reported that 72 people did not complete the Department of Justice background check; 123 others had not completed the enrollment process by the end of December.

3) Payroll terminated caregivers who had not completed the enrollment requirements. Terminated caregivers must complete the enrollment process before payroll issues timesheets.

D. Consumer Fingerprinting

Mike reported on efforts to repeal the consumer fingerprinting requirement.

4. Legislative & Public Policy Platform

Members reviewed and discussed the draft Legislative and Public Policy Advocacy Platform for 2011.

5. Review Draft Minutes

A. Members approved the Minutes for September 13, 2010 Executive Committee meeting as presented with two minor corrections.

B. Members accepted the Minutes for the September 22, 2010 Advisory Committee meeting as presented.

6. Review the Work Plan Calendar

Members reviewed the Work Plan Calendar.

7. Review Draft Agenda

Members accepted the agenda for the January 24, 2011 Advisory Committee meeting.

8. Membership Issues

A. Consumer and caregiver vacancies

1) A prospective recipient requested an application

2) Staff will prepare a press release before the end of the month

3) Staff will prepare a notice to IHSS supervisors

B. Reappointments this month:

1) Sachiko Williams

2) Herb Willsmore

C. Other

Suggestion: Change the by-laws to reflect that officers hold office for two-years, instead of one year.

9. Budget and Legislative Update

A. Budget

- 1) Michael distributed a summary of the Governor's Proposed 2011-12 IHSS Budget Summary. Members discussed proposed cuts.
- 2) Following this meeting, Members will join California Health and Human Services Secretary Diana Dooley and representatives from the State Department of Finance on a conference call to discuss Governor Brown's 2011-2012 budget proposals.

10. Public Comment – none

11. Adjournment

Joann Keyston adjourned the meeting at 2.30 p.m. Members

Submitted by Lorna Schreck, Secretary