



Sonoma County IHSS Public Authority Advisory Committee Executive Committee Meeting Minutes of March 10, 2014

Present: Stan Gow, Chair
Joann Keyston, Vice Chair
Nancy Hall, Secretary

Absent: None

Staff: Michael Humphrey, Manager – IHSS Public Authority
Allegra Wilson, Secretary – Adult & Aging Division

1. Call to Order

Stan Gow called the meeting to order at 1:35 p.m.

2. Staff Reports/Updates

Michael Humphrey reported on the following items:

- A. Registry Activity: For January, there were 128 caregiver requests and 72 client/caregiver matches. These numbers are higher than typical.
- B. Provider Enrollment Update: For January, 158 Department of Justice background check packets were mailed to applicant providers; 89 applicants attended orientation, and 93 were deemed eligible providers.
- C. CMIPS II: The new system went live on November 4, 2013. This included major changes to the IHSS timesheet, as well as how timesheets are completed and processed. To help IHSS providers prepare for the changes, the IHSS Public Authority held weekly timesheet trainings beginning the first week of October through November. The Public Authority also posted training videos and other resources on its website. Sonoma County's IHSS Payroll reports that there has been fewer rejected timesheets than expected.

3. Federal Overtime Regulations

In September 2013, the federal Department of Labor issued a rule change that requires home care workers to be compensated for overtime. The State's implementation of this rule change is addressed in the Governor's

proposed budget, which will be reviewed later in the agenda. A fact sheet related to this rule change will be included in the meeting packet for the March 24 Advisory Committee meeting.

4. Coordinated Care Initiative

Implementation of the Coordinated Care Initiative (CCI) in the eight pilot counties is scheduled to begin in April. The transition for most counties will be phased in over a 12 month period, except in San Mateo where it will all happen in the first month. The major implementation concerns were resolved, including the provision to allow beneficiaries to opt out in any given month. A handout with details describing the CCI will be included in the packet for the March 24 Advisory Committee meeting.

5. Budget and Legislative Update

- A. Budget – Humphrey referred to a handout that describes the Governor's budget proposal for implementing the federally required overtime and other paid activities for IHSS providers. The proposal calls for limiting hours worked for each IHSS provider to 40 per week. The proposal also provides for payment during wait time at medical appointments and for the time required to travel from working for one consumer to another in the same day. The proposal does not change the authorized hours for IHSS consumers and the maximum remains 283 per month. IHSS consumers with more than 40 hours per week would be required to hire more than one provider to work their monthly authorized hours. This would create difficulties for many IHSS consumers, as well as providers. The State proposes to develop a robust emergency backup program that would be available 24/7 to assist consumers when their regular or alternate providers are unable to work. There will be budget hearings on the Governor's proposal and it may get modified when the May revise is released.
- B. Legislation – There is proposed legislation that would add an FBI check to the criminal background investigation for IHSS providers. This would involve an additional expense for IHSS providers, bringing the total cost for the background check to about \$70. The Union is sponsoring a ballot initiative that would mandate 75 hours of training for IHSS providers. If the proposed initiative receives the required signatures, it would go on the November election ballot.

6. Review Draft Minutes

- A. Members accepted the minutes for the March 11, 2013 Executive Committee meeting as presented.
- B. Members accepted the minutes of the March 25, 2013 Advisory Committee meeting as presented.

7. Review Draft Agenda

Members accepted the agenda for the March 24, 2014 Advisory Committee meeting as presented,

8. Other – Recruitment

There are still three vacancies on the Advisory Committee for consumers. Gow reported that he distributed recruitment notices at the DSLC Tech Expo in October. Humphrey indicated that he would put out a request to IHSS social workers to help identify possible candidates.

9. Public Comment – None

10. Adjournment

- S. Gow adjourned the meeting at 3:02.

Submitted by Allegra Wilson, Secretary