



SONOMA COUNTY
IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE

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IHSS ADVISORY COMMITTEE MEETING
Minutes of June 27, 2011

Present: Gary Fontenot, Ex-officio member
Stan Gow, Vice Chair
Nancy Hall, Secretary
Joann Keyston, Chair
Richard Ruge
Sachiko Williams
Herb Willsmore

Absent: Mary Bodily

Staff: Michael Humphrey, Manager – IHSS Public Authority
Diane Kaljian, Director – Adult & Aging Division
John Chan, Supervisor – IHSS Public Authority
Lorna Schreck, Secretary – IHSS Public Authority

Guests: None

1. Call to Order/Review Agenda

J. Keyston called the meeting to order at 1:11 p.m.

2. Public Comments - none

3. Approval of Minutes

Members accepted the minutes of the March 28, 2011 Advisory Committee meeting as presented

4. Future of IHSS Advisory Committee

M. Humphrey and D. Kaljian provided background information on the State actions relating to the budget and requirements of the IHSS Advisory Committee/IHSS Public Authority Advisory Committee.

A. The State Legislature passed budget bill SB72 in March 2011, which eliminated the total \$52,966 per county funding for the IHSS Advisory Committee and changed the mandate to a County option for the Advisory Committee. The State did not remove the mandate for an IHSS Public Authority Committee. The State funding totals \$3,000 for the IHSS Public Authority Committee, with the matching Federal funds of \$2,660.

B. Members discussed the history of the Committee, hearing from the IHSS community, and funding of programs such as training.

- C. In order to reduce staff time, staff looked at options such as frequency of meetings; reappointments; and officer elections.
- D. Earlier this month, as part of the County budget hearings for 2011-2012, the Board of Supervisors approved eliminating the IHSS Advisory Committee and maintained the IHSS Public Authority Advisory Committee.
- E. Considerations
 - 1) Have existing members of the IHSS Advisory Committee serve as the IHSS Public Authority Committee
 - 2) Hold one regular annual meeting in March of each year.
 - 3) Call special meetings as appropriate
 - 4) Continue participation at the Sonoma County Fair, Tech Expo, and with Legislative advocacy during the year.
 - 5) Change the name of the committee from IHSS Advisory Committee to IHSS Public Authority Advisory Committee, which will require changing the County Ordinance.

5. IHSS Advisory Committee Revised By-laws

- A. M. Humphrey mailed a draft with the meeting materials. He reviewed the changes:
 - 1) Terms of membership changed from two years to four years
 - 2) Elections of officers to be held every three years
 - 3) Streamline officer election process
 - 4) Add policy for filling a vacancy on the Executive Committee
- B. D. Kaljian suggested that the appointment process be changed so that the Director of Adult and Aging Division would be the appointing authority for Advisory members rather than the Board of Supervisors.
- C. M. Humphrey suggested that the Advisory Committee reduce the number of members on the committee to eight.
- D. Public Comment - none
- E. Action
 - 1) Richard Ruge moved to accept the changes to the by-laws
 - 2) Stan Gow seconded the motion
 - 3) Discussion – changes will be consistent throughout the by-laws

- 4) Motion carried

6. Statistics and Updates

A. Statistics

- 1) J. Chan summarized the Registry statistics, explaining the reopening of the Registry; and the goal of having 400-500 caregivers on the Registry.
- 2) J. Chan explained that there are several ways the Registry recruits for new caregivers – at State orientation, applications in the lobby, targeted recruitments in geographic areas, and at special events such as Senior Day at the Fair. Challenges include the lengthy process and the need to go through the State enrollment process. Potential providers do not want to wait for the enrollment process before they are paid. Out-of-pocket expense for the Department of Justice background checks is also a challenge.

7. Budget and Legislative Update and Advocacy

- A. M. Humphrey reported the State is still without a budget.
- B. J. Keyston reported on her concerns that Assembly Member Michael Allen has not been able to meet with the Executive Committee. She has been working on a meeting for four months and Assembly Member Allen's office has cancelled each meeting that they scheduled.
- C. M. Humphrey distributed a copy of SB930 – IHSS Enrollment and Fingerprinting Requirements and the use of Post Office boxes. He reported that the State Senate passed this bill and anticipates the Assembly will pass it in the next few weeks.
 - 1) Discussion
 - 2) Public Comment – none
 - 3) Action
 - a) Herb Willsmore made a motion to send letters in support of SB930 and send a letter of appreciation to Senator Evans for authoring the bill.
 - b) Stan seconded the motion
 - c) Discussion - none
 - d) Motion passed

8. Public Comments – None

9. Correspondence; Announcements & Community Meeting Reports

- A. N. Hall read a letter from an IHSS recipient regarding proposed cuts to the IHSS program. The cuts referenced in the letter were not approved by the State
- B. The Public Authority will have a booth for the Senior Day at the Fair, August 3. S. Gow, J. Keyston, N. Hall volunteered to assist staff at the booth. J. Keyston will coordinate the volunteers.
- C. Mary Bodily is recovering slowly and would enjoy visitors
- D. Fundraiser for DSLC this Thursday at Paradise Ridge Winery
- E. J. Keyston reported that N. Hall, S. Gow and she have been attending via teleconferences the Consumer Advisory Committee for Partnership HealthPlan. The Committee has been reviewing several concerns and the fiscal impact.

10. Adjournment

J. Keyston adjourned the meeting at 2:42 p.m.

Submitted by Lorna Schreck, Secretary